



**Endocrine & Metabolic
Society of Singapore**

10 February 2025

Dear EMSS Member

ENDOCRINE & METABOLIC SOCIETY OF SINGAPORE RESEARCH GRANTS 2025

We are pleased to announce that the EMSS research grants for the year 2025 is now open for application.

This year, the Society will be giving out three research grants, of the amount of SGD \$50,000 each. The aim of these grants is to encourage clinical or basic science research amongst EMSS members who have interesting or novel research proposals. Each grant is of sufficient quantity to allow for the purchase of kits for assaying hormones of interests or reagents for simple basic science research, to enable successful applicants to embark on small-scale projects, which they can work on personally.

In view of the quantum, they are ideal for senior residents although all EMSS members are eligible to apply. Proposals for utilisation of funds for the purchase of expensive equipment or employment of manpower to supplement grants given from external sources for the same project aims will not be considered, as it is hoped that each project will have its own specific target to achieve. Requests for increases in grant funding may be considered, depending on the quantum remaining at the end of the grant call exercise.

Enclosed below are the information & format for grant application.

Please submit your research proposals to our secretariat (hongwee@globewerks.com).

Applications will be closed on **30 April 2025 at 5pm local time**.

Thank you.

Yours sincerely,

Dr Sarah Tan & Dr Wang Kangjie
Research Grants Committee 2025, EMSS

Dr Abel Soh
President, EMSS



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Information for EMSS research grant applications

- Applicants must be EMSS members, with no outstanding dues.
- The research proposals can be either clinical studies or basic science research. However, projects must be relevant to the field of endocrinology & metabolic disorders.
- Applications will be graded on the following categories: scientific merit, originality and significance of study, methodology and technical feasibility.
- Approval from the relevant Ethics committees / IRB boards must be obtained if applicable.
- Successful applicants are required to submit short six-monthly reports on the progress of their projects and a final report upon completion of their grants.
- Submission of original invoices for relevant purchases pertaining to the research project is required. If a department or hospital fund is designated for the receipt of the funding, then copies of the invoices will be required to be submitted, also on a six-monthly basis.
- Authors of any publications arising out of the research projects will have to acknowledge the Society as the funding agency.
- The Research Committee of EMSS understands that research is competitive and data/knowledge is accumulating at a rapid rate. Thus the aim of study stated in the original project proposal might become obsolete. There is also an increasing need for collaboration between different disciplines since technical expertise might not be readily available to the Principal Investigators (PIs).
PIs should update the Research Committee at any point in time during the study period with regards to the following:
 - Any deviation from the original aim of the study, as proposed in the project submission
 - New collaborators sought during the study period
 - In the event that collaborators need to be listed as co-PIs, the PI of the project should write in to the Research Committee, and permission will only be granted, subjected to the approval of the Executive Committee.
- Failure to comply with the above guidelines may result in ineligibility for any future applications for EMSS funding in the capacity of PI or collaborators.

Frequently Asked Questions

Question I am currently not a member. Can I sign up as a member now and apply for the grant?

Answer Your grant application will be accepted if your membership approval can be processed in time before the deadline of the grant call.

Question Must the PI, Co-PI and co-investigators be members of EMSS ?

Answer PI is defined as the main person applying for the grant. Co-PI is defined as the head of the study in a particular institution (in the event of the study being conducted in multiple sites). The PI and Co-PI must be members of the EMSS throughout the grant duration, whilst the same is not needed for Co-Investigators.

Question Can one of the Co-PIs be the recipient of an ongoing EMSS research grant?

Answer Yes, but these details must be declared in the application form.



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EMSS research grant application 2025

Principal Investigator

- Name:
- Current position:
- Office Address:
- Contact (phone/email):
- Member of EMSS:

Co-Investigator(s)

Title of research proposal

Summary of research proposal (300 words)

Describe concisely the aims, hypotheses, methodology and approach of the study. The abstract must be self contained and it should serve as an accurate description of the project when viewed separately

Abstract

Background:

Specific Aims:

Hypotheses:

Research Design & Methods:

Clinical Significance:

Details of research proposal

Specific Aims:

Hypotheses:

Duration of study: (max 3 years)

- **Introduction**

Provide the background information leading to the research ideas; give a succinct account of publications indicating the relevance and importance of the proposal

- **Methodology**

- **Preliminary Data (if available):**



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- **References:**
- **Projected Budget** – Manpower (EOM), Equipment(EQPT), Other Operating Expenses (OOE):
- **List of Co-investigators / Collaborators:**
- **Supervisor of Project (for senior residents):**
- **IRB Ethics Approval / Animal Ethics Board (IACUC) Approval**
- **Curriculum vitae**

Please provide (**attach after this page**), in no more than **1 page** per team member, the CV of each investigator. **Use Arial font size 10.** You may wish to include the following:

- Name
- Current position and past employment history
- Academic qualifications (indicate institution's name and year degree awarded)
- Research interests
- Relevant 10 publications
- Patents held (related or unrelated to study)
- Recent awards (Scientific awards)



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Guidelines for existing EMSS research grants

- For existing EMSS research grants which have not been completed, note that a report stating the progress of the project must be submitted to hongwee@globewerks.com by 1st June, to be presented at the Annual General Meeting for that year.
- Extension of the study period (maximum of 1 year) can be obtained by writing to the Research Committee of EMSS.
- The Research Committee of EMSS understands that research is competitive and data/knowledge is accumulating at a rapid rate. Thus the aim of study stated in the original project proposal might become obsolete. There is also increasing need for collaboration between different disciplines since technical expertise might not be readily available to the Principal Investigators (PIs).
PIs should update the Research Committee at any point in time during the study period with regards to the following:
 - Any deviation from the original aim of the study, as proposed in the project submission;
 - New collaborators sought during the study period
 - In the event that collaborators need to be listed as co-PIs, the PI of the project should write in to the Research Committee, and permission will only be granted subjected to the approval of the Executive Committee
 - Only the Executive Committee can approve any change in the area of subspecialty of the study (e.g. changing a project on thyroidology to lipidology). The PI of the project should write in to the Research Committee justifying the change in topic. In the event that a change is not allowed, the PI may be asked to continue with the original project with modifications of aims or donate the research funds back to the society.
- Authors of any publications arising out of the EMSS research projects will have to acknowledge the Society as the funding agency
- Failure to comply with the above guidelines may result in ineligibility for any future applications for EMSS funding in the capacity of PI or collaborators.



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Acceptance of general conditions by the Principal Investigator

If my application is successful, I agree to abide by the following terms:

- I shall be actively engaged in the project
- I will provide EMSS with regular progress report of the project (twice a year by 30 June and 31 Dec)
- I will provide EMSS regular updates of the use of funds (twice a year by 30 June and 31 Dec)
- I will acknowledge EMSS' support when our work is published
- If the research is not completed within the timeframe indicated in this application, EMSS reserves the right to recall unused funds.
- I will notify EMSS should I encounter or anticipate a delay in the completion of the project. Upon approval from EMSS, the unused grant may remain with the project until completion.
- Upon completion of the project or in the event my application to EMSS to extend the timeframe of the project is rejected, I will return the unutilised funding to EMSS.

Signature:

Date: